



## FEES REGULATING AUTHORITY

"शिक्षण-नव्वेव्यवसाय-ज्ञान यज्ञ"

Govt. Polytechnic Building 305,  
3rd Floor, 49, Kherwadi, Bandra  
(E), Mumbai - 400 051.

E-mail [secfra.mu-mh@gov.in](mailto:secfra.mu-mh@gov.in) / [fra.govmh@gmail.com](mailto:fra.govmh@gmail.com)  
Web: [www.sssamiti.org](http://www.sssamiti.org)  
Tel. : 022 - 2647 0463

No. : FRA/EST./ADVT./ 29 /2019

Date: 10 JAN 2019

Fees Regulating Authority invites Applications from experienced, individuals for the following post on its establishment. Interested candidates may apply against below mentioned vacancies. The posts are purely temporary and on Contractual Basis.

Sr. No.	*Name of the post	No. of Post	Eligibility
1.	Law Officer	01	<b>Qualification:</b> - Degree in Law. <b>Experience:-</b> Minimum 5 years' experience of handling court cases. Age below 40 yr. or retired judicial officer Age below 70 yr. <b>Pay shall be commensurate with experience/qualification</b>
2.	I.T. Expert	01	<b>Qualification:</b> - Bachelor Degree Computer Science / Computer Applications of a recognized University or equivalent or a degree in Computer Engineering / Information Technology of recognized University or equivalent. <b>Experience:-</b> Minimum 2 years' experience in the work related into Software Utility in SQL, Testing of Software Utility in SQL. Candidate should be well acquainted with excellent software development projects. <b>Pay shall be commensurate with experience/qualification</b>
3.	Accounts Assistant	01	<b>Qualification:</b> - Commerce graduate. <b>Experience:-</b> At least 2 years' working experience in government or private sector. Must be proficient in computer applications / MS-Office and MS-Excel and Tally Software. <b>Pay shall be commensurate with experience/qualification</b>
4.	Personal Secretary to Chairperson Cum Stenographer (Higher Grade)	01	<b>Qualification:</b> - Graduate Degree in any discipline of a recognized University. GCC with 120 WPM in shorthand and 60 WPM in typewriting in English GCC with 80 WPM in shorthand and 40 WPM in typewriting in Marathi Proficiency in use of the latest version of MS Office Suite/Windows Operating System, Internet and E-mail applications. Proficiency in written and verbal communication skill in English & Marathi Desirable: MS-CIT Certificate <b>Pay shall be commensurate with experience/qualification</b> Note: Person retired from Court, Govt. organization will be given preference.
5.	Clerk cum Typist	02	<b>Qualification:</b> - Graduate Degree in any discipline of a recognized University. Marathi Typing 30 WPM and English Typing 40 WPM or equivalent Desirable: MS-CIT Certificate <b>Experience:-</b> At least 2 years' working experience in government or private sector. Must be proficient in MS-Office and MS-Excel. <b>Pay shall be commensurate with experience/qualification</b>
6.	Peon	01	<b>Qualification:</b> - Candidates should have 10 <sup>th</sup> Class. <b>Experience:-</b> At least 3 years' experience is preferable <b>Pay shall be commensurate with experience/qualification</b>

Application accepted via Post, E-mail or by Hand (Email ID - [fra.govmh@gmail.com](mailto:fra.govmh@gmail.com) / [secfra.mu-mh@gov.in](mailto:secfra.mu-mh@gov.in))

Venue: **Fees Regulating Authority**, 305, Government Polytechnic Bldg.,  
49, Kherwadi, Bandra (E), Mumbai - 400 0051.

\*Interested candidates should submit their applications on or before 8 days from Advertisement.

  
SECRETARY,

FEES REGULATING AUTHORITY, MUMBAI