

Minutes of Meeting of the **Pravesh Niyamtran Samiti (Higher and Technical Education)** held under the Chairmanship of Justice **D.K. Deshmukh (Retd.)** on Friday, the **15th March, 2013** at **3.00 p.m.** in the Conference Hall, Office of the Regional Centre, Maharashtra University of Health Sciences, 4th Floor, Government Dental College Building, St. Georges Hospital Campus, Near CST, Fort, Mumbai - 400 001.

Following Member and Officers were present:

- 1) Dr. R.B. Mankar : Member and Vice-Chancellor,
Dr. Babasaheb Ambedkar
Technological University, Lonere,
Raigad.

Shri. Sanjay Kumar, Member Secretary and Secretary, Higher and Technical Education Department, Govt. of Maharashtra, Dr. K.M. Kulkarni, Member and Dr. (Mrs.) Vijaya Manerikar, Member having informed their inability to attend the meeting, were granted leave of absence.

Shri P. E. Gaiwad, I.A.S. Office Secretary, Pravesh Niyamtran Samiti, Mumbai was present.

Copies of Agenda along with copies of the relevant documents were circulated to the Members.


Item No.1: **To approve and confirm the Minutes of the Meeting of Pravesh Niyamtran Samiti (Higher & Technical Education) held on Friday, the 15th Feb. 2013 at DTE office, Mumbai.**

Minutes of Meeting of Pravesh Niyamtran Samiti (Higher & Technical Education) held on Friday, the 15th Feb. 2013 in Conference Hall, Office of the Regional Centre, Maharashtra University of Health Sciences, 4th Floor, Government Dental College Building, St. Georges Hospital Campus, Near CST, Fort, Mumbai – 400 001 are approved and confirmed. Subject to following correction:-

Item no. 4 (a) Para no. 3 should be read as under:

"Samiti further decides to grant a permission to conduct only one CET on 16/6/2013." Instead of "Samiti further decides to grant a permission to conduct only one CET on 13/4/2013."

Item No.2 (a) : **To review action taken by the office on the decisions arrived at in the previous meeting held on 15th Feb. 2013.**



Action taken by office on the decisions taken by Pravesh Niyantaran Samiti (Higher & Technical Education) in its previous meeting held on 15th Feb. 2013, details of which are as below:-

Meeting on 15 th Feb. 2013	Actionable Points	Action taken
Item No. 1	To convey the approval and confirmation of the Minutes of the Samiti.	Minutes of Meeting are displayed on the Website and Notice Board of Samiti on <u>22/2/2013.</u>
Item No.4(a)	Letter dated 21st December 2012 received from Association of Management of MBA/MMS Institutes, Pune asking for permission to conduct CET's for MBA/MMS course for the Academic Year 2013-14.	Decision is conveyed to Respective Association by a separate letter dated <u>28/2/2013.</u>
Item No. 4(b)	Letter dated 21st December 2012 received from Maharashtra Sharirik Shikshanshastra Mahavidyalaya Vyavsthan Sangh, Pune asking for permission to conduct CET for B.P.Ed., B.Ed.(Phy. Edu.), M.P.Ed. and M.Ed. (Phy. Edu.) courses for the Academic Year 2013-14.	Decision is conveyed to Respective Association by a separate letter dated <u>28/2/2013.</u>
Item No. 4(c)	Letter dated 24th January 2013 received from Maharashtra Vinaanudanit Adhyapak Mahavidyalaya Sansthachalak Association, Pune asking for permission to conduct CET and CAP for B.Ed. and M.Ed. courses for the Academic Year 2013-14.	Decision is conveyed to Respective Association by a separate letter dated <u>28/2/2013.</u>
Item No. 4(d)	Letter dated 30th January 2013 received from Degree College of Physical Education, Amravati requesting to permit to conduct Own/Separate CET and CAP for B.P.Ed. and M.P.Ed. course for the Academic Year 2013-14.	Decision is conveyed to Principal of Respective College by a separate letter dated <u>28/2/2013.</u>
Item No. 4(e)	Letter dated 24th January 2013 received from Directorate of Technical Education, Maharashtra State requesting to extend the date for submission of admission details upto 28th February 2013 for Technical courses for the Academic Year 2012-13.	Decision is conveyed to Directorate of Technical Education, Mumbai by a separate letter dated <u>28/2/2013.</u>
Item No. 4(f)	Letter dated 19th January 2013 received from Brahmdevdada Mane Institute of Technology, Solapur requesting to extend the date of submission of admission details for the Academic Year 2012-13.	Decision is conveyed to Principal of Respective College by a separate letter dated <u>28/2/2013.</u>
Item No. 4(g)	Letter dated 23rd January 2013 received from University of Mumbai regarding approval of merit list in respect of transferring students from Parshvanath Charitable Trust's Parshvanath College of Engineering, Kasarvadavali, Ghodbunder Road, Thane.	Decision is conveyed to Registrar of Mumbai University by a separate letter dated <u>28/2/2013.</u>
Item No. 4(h)	Letter dated 6th December 2012 received from Directorate of Higher Education, Pune regarding verification of admission details of B.Ed. course for the Academic Year 2012-13.	Decision is conveyed to Directorate of Higher Education, Pune by a separate letter dated <u>28/2/2013.</u>

Meeting on 15 th Feb. 2013	Actionable Points	Action taken
Item No. 4(i)	Letter dated 23rd January 2013 received from Kamla Raheja Vidyanidhi Institute for Architecture and Environmental Studies, Mumbai requesting to inform to Director, Technical Education, Mumbai for verification of admission details of M. Architecture course for the Academic Year 2012-13.	Decision is conveyed to Directorate of Technical Education, Mumbai & Principal of Respective College by a separate letter dated <u>28/2/2013</u> .
Item No. 4(j)	Letter dated 12th December 2012 received from D.B. Ratnprabha Kumbhar College of Commerce, Kolhapur requesting to waive the penalty charged for approval of admission process of MBA course for the Academic Year 2011-12. (Ref. : Agenda Item No. 3[d] of Meeting dated 8th November 2012)	Decision is conveyed to Principal of Respective College by a separate letter dated <u>28/2/2013</u> .
Item No. 4(k)	Letter dated 21st December 2012 received from Rachana Sansad, Mumbai appealing for reconsideration of penalty for verification of admission details for the Academic years 2009-10, 2010-11 and 2011-12. (Ref. : Agenda Item No. 5[a] of Meeting dated 30th November 2012)	Decision is conveyed to Principal of Respective College by a separate letter dated <u>28/2/2013</u> .
Item No. 5(1 & 2)	To consider and decide on proposals for approval of the admissions for the Academic Year 2011-12 - 1) NDMVPS's College of Architecture, Nashik. Proposal for approval of admissions submitted on 23/1/2012. 2) Saket Gyanpeeth's Saket College of Management, Kalyan. Proposal for approval of admissions submitted on 23/5/2012.	Decision is conveyed to Principal of Respective Colleges by a separate letter dated <u>28/2/2013</u> .
Item No. 6(a)	Letter Dated 16 Jan 2013 received from Director Technical Education, Mumbai regarding MT - CET for academic year 2013 for Engineering and Pharmacy courses.	Decision is conveyed to Directorate of Technical Education, Mumbai by a separate letter dated <u>28/2/2013</u> .
Item No. 6(b)	Letter dated 29th Jan 2013 received from St. Vincent Pallotti College of Engineering and Technology, Nagpur regarding admission of Ms. Neha Minder Singh for Academic Year (2008-09) in view of an order passed by Hon'ble High Court - Civil Application (w) No. 3088/2012 in W P No. 362/2010.	Decision is conveyed to Principal of Respective Colleges by a separate letter dated <u>28/2/2013</u> .

Samiti noted and approved it.

Item No. 2(b) : To review disposal of work (Academic Year 2012-13 Present Scenario)

Samiti perused the following details _____

A] Chart showing no. of Colleges/Institutes who have submitted the proposals of Admitted Students for A.Y. 2012-13

Sr. No.	Course	No.of expected Colleges	No.of colleges having submitted their admission details Online	No.of colleges yet to Submit their admission details Online	Sanctioned Intake	No. of Admitted Students	No. of Proposals Received for Approval of admission	No.of proposals Approved in the Last Meeting	No.of proposals putup for approval	No Proposals Under Scrutiny	No.of proposals yet to be received
1	2	3	4	5	6	7	8	9	10	11	12
PG(A)											
1	M.Pharm	113	96	17	4244	2262	82	13	32	37	31
2	M.E.	173	169	4	10370	9798	138	23	72	43	35
3	M.Arch.	11	4	7	160	88	3	0	0	3	8
4	MBA	400	375	25	42185	31276	289	20	68	201	111
5	MCA	153	132	21	12630	8820	105	5	26	74	48
6	M.Ed.	127	75	52	2876	2415	38	10	21	7	89
7	M.P.Ed.	23	19	4	540	546	19	0	0	19	4
Total(A)		1000	870	130	73005	55205	674	71	219	384	326
UG(B)											
1	Engg.	356	339	17	140362	106883	269	26	35	208	87
2	B.Pharm.	155	137	18	9130	8292	122	14	51	57	33
3	B.Arch	55	35	20	2471	2189	24	4	4	16	31
4	B.HMCT	10	7	3	430	303	7	0	0	7	3
5	B.Ed.	582	385	197	40556	32035	242	49	58	135	340
6	B.P.Ed.	86	72	14	4261	4475	71	0	0	71	15
Total(B)		1244	975	269	197210	154177	735	93	148	494	509
Total A+B		2244	1845	399	270215	209382	1409	164	367	878	835

B] Chart showing No. of colleges having uploaded online admission details for AY. 2012-13.

Sr. no	Course	University											Total
		Mumbai University	North Maharashtra University	Pune University	Rashttrasant Tukadoji Maharaj Nagpur University	Sant Gadge Baba Amravati University	S. R. T. Marathwada Nanded University	Solapur University	Shivaji University	Gondwana University	Dr. B. A. Marathwada University	SNDDT University	
1	B. Arch.	12	2	12	3	2	1	1	2	0	0	0	35
2	B. Engineering	61	17	107	52	25	10	14	31	4	18	0	339
3	B.HMCT	0	0	5	2	0	0	0	0	0	0	0	7
4	B. Pharmacy	19	13	51	13	8	7	4	13	1	7	1	137
5	Physical Education	1	3	1	30	25	5	1	0	4	2	0	72
6	B.ED	53	27	69	60	33	22	6	26	21	32	36	385
7	M. Arch.	1	0	2	0	0	0	0	1	0	0	0	4
8	MBA	74	9	173	51	9	7	11	23	3	15	0	375
9	MCA	18	3	62	16	8	5	4	6	2	7	1	132
10	ME/ M.Tech	24	9	58	25	14	4	8	14	2	11	0	169
11	M. Pharmacy	9	10	37	8	7	3	3	12	0	6	1	96
12	Master of Physical	0	2	0	12	3	1	1	0	0	0	0	19
13	M.ED	4	9	13	19	6	6	0	7	3	7	1	75
	Total	276	104	590	291	140	71	53	135	40	105	40	1845

Samiti perused the chart. 1845 colleges have submitted their admission details. 399 colleges haven't submitted their admissions details online. Total No. of 1409 colleges have submitted their proposals for approval of admissions. 878 proposals are under scrutiny of the office. Samiti directs the office to scrutinize the proposals and submit them for consideration of Samiti early.

Item No. 3 : To consider, discuss and decide about approval of the admissions to Higher Educational courses for the Academic Year 2012-13.

Item No. 3(a) : To consider, discuss and decide on proposals received for approval of admissions where there are no discrepancies considering the criteria on triple test as laid down by the Hon'ble Supreme Court of India.

TECHNICAL EDUCATION

1. Samiti perused the observations of Expert Committee appointed by the Samiti i.e. Office of the Director, Technical Education, Mumbai (Academic year 2012-13). After going through it and office of Director, Technical Education, Mumbai, having found no discrepancies in admission process of following 49 Colleges/Institutes, Samiti, on the basis of fulfillment of the conditions of triple test, as laid down by the Hon'ble Supreme Court and having found no discrepancy, decides to approve the eligibility and selection process of these institutes for Academic Year 2012-13.

Sr. No.	Course	No. of Colleges/Institutes
1	B. Engineering	01
2	B. Pharmacy	03
3	MBA	03
4	MCA	02
5	M. Engineering	28
6	M. Pharmacy	12
	Total	49

(List attached -Annexure-A)

2. This apart Director, Technical Education, Mumbai, found no discrepancies in admission process of following 45 colleges/Institutes. Considering this, Samiti after deliberation decides to approve the eligibility and selection process of the following 45 colleges/Institutes in Technical Education for Academic Year 2012-13, subject to the condition that these institutes submit documents of university affiliation, AICTE permission and other permissions as required from the respective competent authorities.

Sr. No.	Course	No. of Colleges/Institutes
1	B. Pharmacy	04
2	MBA	05
3	M. Engineering	19
4	M. Pharmacy	17
	Total	45

(List attached - Annexure- B).

20

HIGHER EDUCATION

1. Director, Higher Education, Pune, found no discrepancies in admission process of following 23 colleges/Institutes. Considering this Samiti after deliberation decides to approve eligibility and selection process of following 23 colleges/Institutes in Higher Education for Academic Year 2012-13, subject to the condition that these institutes submit documents of university affiliation, NCTE permission and other permissions as required from the respective competent authorities.

Sr. No.	Course	No. of Colleges/Institutes
1	B.Ed.	19
2	M.Ed.	04
	Total	23

(List attached - Annexure-B)

Samiti also decides that the Non CET candidates and non eligible candidates with requisite CET marks admitted in B.Ed. course can not be approved by Samiti

b) To consider and decide on proposals where discrepancies are observed.

TECHNICAL EDUCATION

1. Samiti perused the observations of the Expert Committee appointed by the Samiti- After going through it and Director, Technical Education, Mumbai, having found certain discrepancies in admission process of 106 colleges/Institutes, Samiti after deliberation decides to approve eligibility and selection process of following 106 colleges/Institutes in Technical Education for AY 2012-13, Subject to the Expert Committee - i.e. Director, Technical Education or his Officers or the Competent Authorities sorting out and disposing off with the said discrepancies after appropriate compliances from respective institutions for Academic Year 2012-13.

Sr. No.	Course	No. of Colleges/Institutes
1	B. Engineering	17
2	B. Pharmacy	22
3	B.Architecture	3
4	MBA	39
5	MCA	8
6	M. Engineering	15
7	M. Pharmacy	2
	Total	106

(List attached - Annexure-C).

2. This apart Director, Technical Education, Mumbai, found certain discrepancies in admission process of following 88 colleges/Institutes. After deliberation, Samiti

20

decides to approve eligibility and selection process of following 88 colleges/Institutes in Technical Education for AY 2012-13, Subject to the Expert Committee - Director, Technical Education or his Officers or the Competent Authorities sorting out and disposing off with the said discrepancies after appropriate compliances from respective institutions for AY 2012-13.

Samiti further directs these institutes to submit documents of university affiliation, AICTE permission and other permissions as required from the respective competent authorities.

Sr. No.	Course	No. of Colleges/Institutes
1	B. Architecture	01
2	B. Engineering	17
3	B. Pharmacy	22
4	MBA	21
5	MCA	16
6	M. Engineering	10
7	M. Pharmacy	1
	Total	88

(List attached - Annexure-D).

HIGHER EDUCATION

Samiti perused observation of Expert Committee i.e. Director, Higher Education, Pune, found certain discrepancies in admission process of 56 colleges/Institutes. Considering this after deliberation, Samiti decides to approve eligibility and selection process of following 56 colleges/Institutes in Higher Education for AY 2012-13, Subject to the Expert Committee - i.e. Director, Higher Education or his Officers or the Competent Authorities sorting out and disposing off with the said discrepancies after appropriate compliances from respective institutions for Academic Year 2012-13.

Samiti further directs these institutes to submit the documents of university affiliation, NCTE permission and other permissions as required from the respective competent authorities. They should also confirm that their fees are approved by appropriate Authority.

Sr. No.	Course	No. of Colleges/Institutes
1	B.Ed.	54
2	M.Ed.	02
	Total	56

(List attached Annexure -D)

Samiti also decides that the Non-CET candidates and non eligible candidate with requisite marks admitted in B.Ed. course can not be approved.

dw

Item No. 4 : **To Consider and Decide on the Letters / representations received:-**

Item No. 4(a): **Letter dated 26th February 2013 received from Directorate of Technical Education, Maharashtra State requesting to extend the date for submission of admissions details upto 31st March 2013 for Technical Courses for the Academic Year 2012-13.**

Samiti perused the letters under reference.

Samiti perused letter dated 26th February 2013 received from Directorate of Technical Education, Maharashtra State, Mumbai requesting to extend the last date for submission of proposals for approval of admissions up to 31st March 2013.

In view of the above, after deliberation, as per the request letter dated 26th February 2013 submitted by Directorate of Technical Education, Maharashtra State, Mumbai, Samiti decides to extend the last date of submission of proposals for approval of admissions for Academic Year 2012-13 up to 30th March 2013 (Excluding Holidays). Samiti further directs, the Director Technical Education to submit the latest verification report region wise immediately. Samiti also directs the colleges/Institutions to submit their Proposals for approval of admissions immediately after verification of Expert Committees.

Samiti further decides that those who fail to submit their proposals for approval of admission within stipulated time period the penalty @ Rs. 25,000/- will be levied up to 30th April 2013. Colleges submitting their proposals after 30th April 2013 will be penalized appropriately to the extent of 50% of the fees collected.

Item No. 4(b): **Letter dated 11th February 2013 received from Directorate of Technical Education, Maharashtra State conveying no objection to regularize the admission of Shri Dhanesh Jayshankar Tilekar as an admission at Institute level admitted in Mechanical Engineering course at Vidya Pratishthan College of Engineering, Pune for the Academic Year 2011-12 through admitted in reserve Quota as OMS candidate.**

Samiti perused the letter under reference.

Samiti decides to forward the said representation to the Directorate of Technical Education, Maharashtra State with the directions to inform the details of procedure followed by the college while admitting students at institute level; and whether the said procedures /rules under which the said procedure was followed satisfy the criterion triple test laid down by Hon'ble supreme court of India.

Item No. 4(c): **Letter dated 2nd March 2013 received from Jayawant Technical Campus, Pune requesting to wave the penalty for late submission of merit list and acceptance of merit list for the Academic Year 2012-13.**

DN

Samiti perused the letter under reference.

After deliberation, Samiti decides to accede to the request made by the aforesaid Colleges/Institutes and directs it to submit the admission details up to 30th March 2013.

Item No. 4(d): Letter dated 24th January 2013 received from Allana College of Pharmacy, Pune informing the Admission procedures intended to be followed by it for B.Pharmacy Course for the Academic Year 2013-14.

Samiti perused the letters under reference.

After deliberation, Samiti directs Directorate of Technical Education, Maharashtra State to submit its expert remarks/Suggestion immediately. After receipt of the same it be placed before Samiti for its consideration.

Item No. 4(e): Letter dated 24th January 2013 received from Allana College of Pharmacy, Pune informing the admission procedures intended to be followed by it for M.Pharmacy Course for the Academic Year 2013-14.

Samiti perused the letters under reference.

After deliberation, Samiti directs Directorate of Technical Education, Maharashtra State to submit its expert remarks/Suggestion immediately. After receipt of the same it be placed before Samiti for its consideration.

Item No. 5 : Any other matter with the permission to the Chair.

Item No. 5(a): Letter Dated 8th March 2013 received from Association of Unaided Private Pharmacy Colleges, Wardha (AUPPC) asking for permission to conduct ASSO – CET and ASSO – CAP 2013 for admissions to M.Pharm. Course for the Academic Year 2013-14.

Samiti perused the aforesaid letter dated 8th March 2013 Association of Unaided Private Pharmacy Colleges, Wardha (AUPPC) has requested to grant permission for conducting CET/CAP as per schedule attached for admissions to M.Pharmacy course for the Academic Year 2013-14

After deliberation, Samiti decides to approve the draft brochure subject to modification suggested by Expert Committee i.e. Director, Technical Education, Mumbai and publish the corrected brochure accordingly.

Samiti further decides to grant a permissions to conduct CET on 23/06/2013.

In view of the above and considering the suggestions of Expert Committee on the draft brochure Samiti directs as under:

dw

- a) CET/CAP should be conducted in fair and transparent manner and as per the directives, orders, norms, rules and regulations laid down by the Hon'ble Supreme Court of India, New Delhi, 2) Hon'ble High Courts, 3) Respective Councils, 4) Respective University, 5) Govt. of Maharashtra, 6) Pravesh Niyantaran Samiti, Maharashtra State and 7) Directorate of Technical Education, Maharashtra State, Mumbai.
- b) CET/CAP should be conducted at the centers located in non faculty Colleges and staff of examination i.e. Supervisor, Invigilator, Center In-charge and other staff should be drawn from non faculty.
- c) List of notified centers with details of seating arrangement made in each such centers and list of eligible candidates appearing for examination to be provided to Samiti. No. of seats available college wise to be provided to Samiti.
- d) Schedule of CET/CAP should be as per directives of Hon'ble Supreme Court of India, New Delhi, if any.
- e) Result of CET/CAP should be displayed on website and the notice boards of participating Colleges/Institutes and of Association. Result of CET-2013 to be submitted to Samiti office, within two days from the date of declaration of result.
- f) Association should ensure that allotment of students to colleges is made strictly as per merit and as per the options of choices exercised. Association should also ensure that colleges must have submitted Fee Approval proposals to Shikshan Shulka Samiti, Maharashtra State for finalization of fees structure the Academic Year 2013-14. It should also to be ensured that allotment of students is done only to the colleges who are affiliated to Council and University for the academic year 2013-14. Association should ensure that colleges submit the list of admissions within two days form the cut off date to Samiti's office.
- g) Association conducting CET/ CAP should communicate to Samiti's office vacancy details immediately after the last round is over but within 7 days.
- h) The Competent Authority of the Association and / or Representatives of Director, Technical Education, Maharashtra State, Mumbai will be Grievance Redressal Authority who will take care of all complaints of students/parents during CET examinations and admission process. Association should further ensure appointment of appellate authority to hear and decide and dispose of grievances against the decisions of said competent authority.
- i) All admissions to be done on the basis of CET conducted by the Association with the requisite mark.
- j) Association/Colleges are directed to display details of their infrastructure facilities available on their website.
- k) It should be ensured that the Colleges incorporated in the lists are having all permissions, affiliations of the respective Authorities and/or Universities. Students to be allotted to these colleges only.

- l) Where seats are likely to be increased, Association to publish the details before hand in Local as well State Level News papers, notice boards and websites of association and respective Colleges also and invite/call the fresh preferences / choices from the candidates for such seats.
- m) Association should submit detailed information in respect of appointments of moderators/examiners their names qualifications, etc to Samiti immediately.
- n) Samiti further directs the Association to submit the following information to office from time to time without fail:-
- i) No. of students appeared
 - ii) No. of students qualified in the Exam.
 - iii) No. of participating Colleges with subjects and their sanctioned intake capacity.
 - iv) Course/Subject/category wise seat matrix of each rounds before and after rounds.
 - v) List of selected candidates of each round.
 - vi) Details of complaints received during the process and details of action taken by Competent Authority and the Appliate Authority.

1) **Refund of Fees** : The Colleges/Institutes are directed to follow the following rule in the matter of refund of fees and incorporate the same clause as follows:

- i) "If a candidate cancels his admission before the cut-off-date, then College/Institute has deduct only Rs. 1,000/- as administrative charges and balance amount of fees paid by a student be refunded within two days, otherwise the same will amount to profiteering and charging of capitation fees. Samiti further directs that the College/Institute should also return the original documents / certificates collected from the students within two days.
- ii) If a candidate expires within three months from the date of admission full refund shall be made after deducting Rs. 1,000/- as administrative charges.
- iii) After cut-off-date except in (ii) above no refund shall be made.

Item No. 5(b): **Letter Dated 5th March 2013 received from Rachana Sansad's Academy of Architecture Mumbai Regarding Approval of admissions done in AY. 2009-10 for Architecture Course along with D.D. no. 635805 dated 5/3/2013 of Rs. 10,000/- Penalty for Late Submission of Proposals for approval of admissions. (Ref. Agenda Item No. 4 (k) of Meeting dated 15th February 2013)**

Samiti perused the letter under reference.

20

After deliberation, Samiti decides to approve the admission process of the aforesaid College/Institute for the Academic Year 2009-10, subject to the Expert committee i.e. office of the Director of Technical Education Maharashtra State or its officers or the Competent Authority to sort out and dispose of with the said discrepancies after getting appropriate compliance from Institute.

Item No. 5(c): Letter Dated 11th Feb. 2013 received from Management Association of MCA Institutes, Ahmednagar (MAMI) asking for permission to conduct Common Entrance Test for admissions to MCA Course for the Academic Year 2013-14.

Samiti perused the aforesaid letter dated 11th Feb. 2013 Management of Association of MCA Institutes (MAMI), Ahmednagar has requested to grant permission for conducting CET's as per schedule attached for admissions to MCA course for the Academic Year 2013-14

After deliberation, Samiti decides to approve the draft brochure subject to modification suggested by Expert Committee i.e. Director, Technical Education, Mumbai and publish the corrected brochure accordingly.

Samiti further decides to grant a permission to conduct only one CET on 29th June 2013.

In view of the above and considering the suggestions of Expert Committee on the draft brochure Samiti directs as under:

- o) CET should be conducted in fair and transparent manner and as per the directives, orders, norms, rules and regulations laid down by the Hon'ble Supreme Court of India, New Delhi, 2) Hon'ble High Courts, 3) Respective Councils, 4) Respective University, 5) Govt. of Maharashtra, 6) Pravesh Niyantaran Samiti, Maharashtra State and 7) Directorate of Technical Education, Maharashtra State, Mumbai.
- p) CET should be conducted at the centers located in non faculty Colleges and staff of examination i.e. Supervisor, Invigilator, Center In-charge and other staff should be drawn from non faculty.
- q) List of notified centers with details of seating arrangement made in each such centers and list of eligible candidates appearing for examination to be provided to Samiti. No. of seats available college wise to be provided to Samiti.
- r) Schedule of CET should be as per directives of Hon'ble Supreme Court of India, New Delhi, if any.
- s) Result of CET should be displayed on website and the notice boards of participating Colleges/Institutes and of Association. Result of CET-2013 to be submitted to Samiti office, within two days from the date of declaration of result.
- t) Association should ensure that allotment of students to colleges is made strictly as per merit and as per the options of choices exercised. Association

should also ensure that colleges must have submitted Fee Approval proposals to Shikshan Shulka Samiti, Maharashtra State for finalization of fees structure the Academic Year 2013-14. It should also to be ensured that allotment of students is done only to the colleges who are affiliated to Council and University for the academic year 2013-14. Association should ensure that colleges submit the list of admissions within two days form the cut off date to Samiti's office.

- u) Association conducting CET/ CAP should communicate to Samiti's office vacancy details immediately after the last round is over but within 7 days.
 - v) The Competent Authority of the Association and / or Representatives of Director, Technical Education, Maharashtra State, Mumbai will be Grievance Redressal Authority who will take care of all complaints of students/parents during CET examinations and admission process. Association should further ensure appointment of appellate authority to hear and decide and dispose of grievances against the decisions of said competent authority.
 - w) All admissions to be done on the basis of CET conducted by the Association with the requisite mark.
 - x) Association/Colleges are directed to display details of their infrastructure facilities available on their website.
 - y) It should be ensured that the Colleges incorporated in the lists are having all permissions, affiliations of the respective Authorities and/or Universities. Students to be allotted to these colleges only.
 - z) Where seats are likely to be increased, Association to publish the details before hand in Local as well State Level News papers, notice boards and websites of association and respective Colleges also and invite/call the fresh preferences / choices from the candidates for such seats.
 - aa) Association should submit detailed information in respect of appointments of moderators/examiners their names qualifications, etc to Samiti immediately.
 - bb) Samiti further directs the Association to submit the following information to office from time to time without fail:-
 - i) No. of students appeared
 - ii) No. of students qualified in the Exam.
 - iii) No. of participating Colleges with subjects and their sanctioned intake capacity.
 - iv) Course/Subject/category wise seat matrix of each rounds before and after rounds.
 - w) List of selected candidates of each round.
 - vii) Details of complaints received during the process and details of action taken by Competent Authority and the Appellate Authority.
- 2) **Refund of Fees** : The Colleges/Institutes are directed to follow the following rule in the matter of refund of fees and incorporate the same clause as follows:

20

- ii) "If a candidate cancels his admission before the cut-off-date, then College/Institute has deduct only Rs. 1,000/- as administrative charges and balance amount of fees paid by a student be refunded within two days, otherwise the same will amount to profiteering and charging of capitation fees. Samiti further directs that the College/Institute should also return the original documents / certificates collected from the students within two days.
- ii) If a candidate expires within three months from the date of admission full refund shall be made after deducting Rs. 1,000/- as administrative charges.
- iii) After cut-off-date except in (ii) above no refund shall be made.

The next meeting of the Pravesh Niyamtran Samiti (Higher & Technical Education) would be held on **Thursday, 18th April 2013 at 3:00 p.m.** in the Conference Hall, Office of the Regional Centre, Maharashtra University of Health Sciences, 4th Floor, Government Dental College Building, St. Georges Hospital Campus, Near CST, Fort, Mumbai - 400 001.


(D.K. DESHMUKH)
CHAIRMAN

Date: 25-03-2013