

**FEES REGULATING AUTHORITY**

DATE : 01 APR 2021

**Advisory to RANM/RGNM Educational Institutions for submission of documents along with the Proposal.**

**Re : Simplification of Fees Approval Proposals submission process for Academic Year 2020-21 based on the Financial Year 2018-19.  
Simplification of Fees Approval Proposals submission process for Academic Year 2021-22 based on the Financial Year 2019-20.**

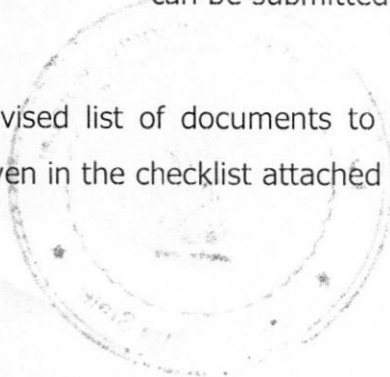
**In order to submit proposals for approval of Fees Regulating Authority, Educational Institutions need to carry out following steps:**

1. Submit Online Information/data on website as follow:
  - a) For A.Y. 2021-22 : [https://sspnsamiti.com/ssi\\_prp\\_20/](https://sspnsamiti.com/ssi_prp_20/)
  - b) For A.Y 2020-21: [http://103.249.98.118/~sspnsamiti/prp/ssi\\_prp\\_19/outer.php?q=fee\\_search\\_report](http://103.249.98.118/~sspnsamiti/prp/ssi_prp_19/outer.php?q=fee_search_report)

OR

2. Submit proposal along with documents in the physical format in the office of Fees Regulating Authority at 305, Government Polytechnic building, 49, Kherwadi, Ali Yawar Jung Marg, Bandra (E), Mumbai - 51. This proposal can be submitted either registered post, or speed post.

Revised list of documents to be submitted in the physical format i.e. hard copies is given in the checklist attached to this Advisory.

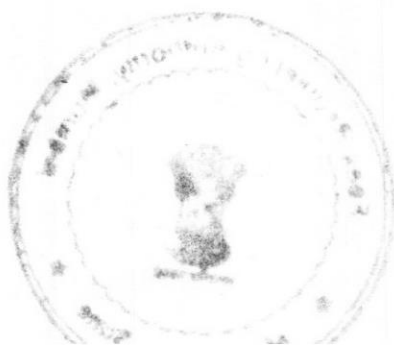


**C H E C K - L I S T for submission of Hard Copies of Documents**  
**FEES APPROVAL PROPOSAL FOR HEALTH SCIENCE RANM and RGNM**  
**COURSES – FOR A.Y. 2020-21**

The RANM and RGNM Institutes/colleges have to submit the proposal along with the following relevant documents / information by POST/RPAD/ COURIER in chronologically order.

Sr. No.	Particulars	Page No.	For Office Use
1.	Prescribed format of revised norms of Computation and Depreciation		
2.	Print of Prescribed Forms A, B, C, D, E in duplicate duly filled in and signed.		
3.	Audited financial statements of Institutes / College (along with Hospital, in case of Health Science Colleges/ Institutes) i.e. (i) Auditors Report (ii) Receipt & Payment Account, (iii) Income & Expenditure Account and (iv) Balance sheet along with all the schedules with Audit report along with notes to accounts and accounts policy for the Financial Year 2018-19 duly signed by Chartered Accountant and counter signed by person duly authorized in terms of section 2(l) of the Act. All the statements mentioned at (i) to (iv) in Original. (Note : Photocopies or certified photocopies will not be accepted.) Refer Advisory for Accounting Polices, Audit Report etc.		
4.	Copy of earlier academic years fee structures finalized by Fees Regulating Authority i.e. for A. Y. 2018-19 and A.Y. 2019-20		
5.	Affidavit in prescribed format		
6.	Budget, if any, of the Institute / College giving Budgeted Income and Expenditure Account and Balance Sheet.		
7.	Letter of Sanction Intake capacity of respective authority for A.Y. 2017-18, 2018-19, 2019-20 and 2020-21		

**Note : The proposal should be submitted in Duplicate in A4 Size specially bound indicating cover page in the specified format.**



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